City of Millersville

1246 Louisville Highway Millersville. TN 37072-3613 Phone: (615) 859-0880 Fax: (615) 851-1825 NASTELLE FIELD JEFIOE RECEIVED

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Office of the Codes Administrator
Karen.smith@cityofmillersville.com

Wednesday, July 13, 2011

TDEC Environmental Field Office 711 RS Gass Blvd. Nashville, TN 37243-1550

Dear EFO:

It has recently come to my attention that we may not have properly inspected and/or reported our inspections to the state for our new building project in the City of Millersville.

I regret that there was a miscommunication between the developer and the city. The city did not want to police itself and therefore asked that the developer provide the name of the individual who would do the Stormwater inspections and provide the state with the documentations. The name and contact number was provided at the pre-construction conference and the stormwater department only inspected as we do with all other stormwater sites in the city, which is at least twice a month, following rain events and when complaints are lobbied. When we found issues that needed to be addressed, we contacted the individual in our records and things were always promptly addressed. It was our understanding that the weekly inspections were being completed; I have been able to get the documentation of his inspections and it is attached.

We knew that the inspection forms, which we distribute at our pre-construction conference, are sent to the state and did not realize that it was the responsibility of the municipality to check these forms for initials during our inspections. We have always told the contractors that these must be onsite in the event that the state inspects. I was also aware that these must be sent to the state quarterly and remind our contractors of this. I was under the impression that this form was between the inspector and the state and we have not monitored this form at any site in the city until recently. I still have so much to learn. We are now faithfully checking this documentation at all sites in Millersville.

We have gone back through our records and completed forms for the past months that include inspections which: 1) we as a municipality have performed, 2) Mr. Joey White, foreman on the site has performed, as well as, 3) those that were performed by our environmental engineer. I have attached a copy of the email I received from him stating that he had been onsite and performed these inspections. A copy of Mr. White's inspections as he presented them to us is also attached.

I apologize to the state for our deficiency in this matter; it was not a deliberate oversight, but an unfortunate misunderstanding of our role. Every time I think I understand all that we are to be doing, I realize how much more I need to learn.

I hope these forms and our apologies will be accepted. I also hope this will show that we have not ignored the site and that we were and are keeping close watch of the conditions. We have scheduled inspections for each Monday, Wednesday and Friday regardless of the weather until the site is complete. These inspections will be documented on the state form and mailed to the EFO quarterly as required.

We will also continue to treat the site as all other stormwater sites and inspect after rain events and no less than twice a month.

Thank you for your time.

aren Smith

Codes Administrator

City of Millersville

Sincerest Regards,



DEPARTMENT OF ENVIRONMENT AND CONSERVATION DIVISION OF WATER POLLUTION CONTROL



Construction Site Info	rmation	Out	fall No	_ (or sta	tion no. 01	other ide	ntifier of	Mahatet	area repr	
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Developer and/or Contracto		_			VST RU	CTION		OMPAN	<u> </u>	
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DEPARTMENT OF ENVIRONMENT AND CONSERVATION DIVISION OF WATER POLLUTION CONTROL

Construction Site In	ormation O	utfall No	or station no. o	r other ide	ntifier of d	rainage :	area repre	esented
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DEPARTMENT OF ENVIRONMENT AND CONSERVATION DIVISION OF WATER POLLUTION CONTROL

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Developer and/or Contractor		OLYM.	PIAN	Cor	IST RU	CTION		MARMO	Υ	
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DEPARTMENT OF ENVIRONMENT AND CONSERVATION DIVISION OF WATER POLLUTION CONTROL

Construction Site Infor	mation	Outí	all No	or sta	tion no. or	r other ide	ntifier of	drainage	area repr	esented)
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You are required to inspect erosion prevention and sedin required to inspect the erosio water pollution prevention pl	nent control meas n prevention and an (SWPPP) and	ures are e sediment whether the	effective in pr control meas hese controls	eventing soil ures being us are in workin	from seaving ed at the site, ig order.	y the construct, whether these	controls ha	ve been instal	led according	g to the storm
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EMAILED DATES		_				35		accordance s	with a system	designed to
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Company:	y of	M	Meavil	le '	Dat	æ:	Q/30	/11		

Karen Smith

From:

Bischoff, Eric [Eric.Bischoff@ohm-advisors.com]

Monday, April 11, 2011 1:52 PM Sent:

Karen Smith To:

Robert Mobley; Cavallaro, Ronald; Chizek, Steve; Hoppe, Wayde Çc:

Subject: Observations of erosion prevention and sediment controls at Community Center construction site

Karen,

I have periodically observed the storm water sediment controls at the Millersville Community Center construction site since the project began. I or another OHM engineer has walked the construction site, several times more than is listed below. It is OHM's opinion that the contractor has maintained a well-organized, relatively clean site. Except for a minor amount of roadway tracking, we have not observed any signs of sediment leaving the site, or evidence of sediment reaching Slaters Creek.

As I reported in my October 7, 2010 e-mail, the erosion prevention and sediment controls were properly installed and in place prior to any ground breaking activities. The silt fencing was properly trenched and reinforced and the gravel pad construction entrance was satisfactorily installed. I was at the site and made these observations on the following dates:

September 24, 2010 October 6, 2010 November ??, 2010 December ??, 2010 January 28, 2011 February 14, 2011 March 24, 2011 April 4, 2011

Thank-you,

Eric R. Bischoff

Eric Bischoff

Project Manager / Civil Engineer

OHM | Architects. Engineers. Planners.

209 10th Avenue South #116 Nashville, TN 37203

p. 615.649.5264 m. 615.589.3907 Advancing Communities

www.ohm-advisors.com

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Department of Environment and Conservation Division of Water Pollution Control

Construction Storm Water Inspection Report (This form is required only for discharges into siltation-impaired streams and into high quality waters.)

Construction Site Information

NPDES Permit No. TNR Notice of Coverage (NOC) Date CountySUmner
Name of Project Millers Ville Comm. Conter
Developer and/or Contractor Name Olympian Coast Co

(or station no. or other identifier of drainage area represented) Month/Year Week 3

Month/Year	Week 1	Week 2	Week 3	Week 4	Week 5
	Yes or No/ Initials	Yes or No / Initials			
January, <u>2071</u>	Date: //5	Date: ///0	Date: 1/14	Date: 1/27	Date:
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April, <u>701</u>	Date: 4/40	Date: 4/12	Date: 4/18	Date: 4/25	Date:
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June, <u>2011</u>	Date: 6/2	Date: 6/10	Date: 4/17	Date: 6/3/2	Date: 6/27
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E&S Controls in Order	Yes or No / QW	Yes)or No / 2 W	Yes or No / QW	Ves or No / 9 W	Yes or No / 1 W
July, <u>2011</u>	Date: 7/5	Date: 7/12	Date: 7/15	Date: 7/13	Date:
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August,	Date:	Date:	Date:	Date:	Date:
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	Yes or No /	Yes or No /	Yes or No /	Yes or No /	Yes or No /
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E&S Controls in Order	Yes or No /	Yes or No /	Yes or No /	Yes or No /	Yes or No /

CN-1173

Appendix D

RDAs 2399 and 2400

November,	Date:	Date:	Date:	Date:	Date:
Inspections Performed	Yes or No	Yes or No	Yes or No /	Yes or No	Yes or No /
E&S Controls in Order	Yes or No/	Yes or No /			
December,	Date:	Date:	Date:	Date:	Date:
Inspections Performed	Yes or No/	Yes or No	Yes or No /	Yes or No /	Yes or No /
E&S Controls in Order	Yes or No/	Yes or No	Yes or No /	Yes or No /	Yes or No

Provide the following informatio inspections, give information for	on for the person(s) who have performed the two persons who performed the mo	and initialed the above inspections. st numbers of inspections.	If more than two perse	ons have performed these
Initials Jul	Name Joy With	Phone No. (615) 39	4-1336
Initials	Name	Phone No. ()	
to assure that qualified personne system, or those persons directly and sediment controls have been outfall were installed as planned	at this document and all attachments we el properly gathered and evaluated infor- responsible for gathering the information performed as recorded in the table about and designed and in working order as re- possibility of fine and imprisonment for	rmation presented. Based on my inco on, I certify that inspections of storm over. I certify that erosion and sediment recorded in the table above. I am awa	quiry of the person or p water discharge points nt controls in the drain	persons who manage the (outfalls) and of erosion age area of the identified
Name	Title	Signature		
Company		Doto		

Information and Instructions

- 1. The purpose of this form is to report inspections of storm water discharge points and the condition of erosion and sediment controls (E&S Controls) at the construction site. You are required to complete this form only if discharges from the construction site enter waters listed on the Tennessee 303(d) list for siltation or have been identified as impaired since the last 303(d) list, or enter high quality waters. You can determine whether you are discharging to a listed stream by looking at the Notice of Coverage (NOC) returned to you after you applied for the construction runoff permit. You may also call your local Environmental Assistance Center at the toll-free number of 1-888-891-TDEC.
- You are required to inspect outfall points (where discharges from the site enter streams or wet weather conveyances) to ascertain whether your erosion control measures are effective in preventing soil from leaving the construction site and entering nearby streams. You are also required to inspect the erosion and sediment control measures being used at the site, whether these controls have been installed according to the storm water pollution prevention plan and whether these controls are in working order. These inspections are required at least once per week.
- 3. For each month, spaces are given for every week of the month. To record the inspections and observations for a given week, write the date on which the inspections were performed in the box labeled "Date:" In the two boxes immediately below the Date: box, circle Yes or No to indicate if the inspections of outfall points and of the erosion and sediment control measures were performed, and circle Yes or No to indicate if erosion and sediment controls were in place and in working order. Sign your initials beside the yes or no answers that you give.
- 4. The inspection results shall be submitted (postmarked) by the 15th day of the month following the end of the quarter, to the Environmental Assistance Center responsible for the area of the State where the construction project is located. Quarters are January March, April June, July September, and October December. Continue to use the same form, submitting it with original signatures each quarter, until the end of the year or until the Notice of Termination is filed.

Environmental Assistance Centers (EACs) - Division of Water Pollution Control - Addresses

EAC Office	Street Address	Zip Code	EAC Office	Street Address	Zip Code
Memphis	2510 Mt. Moriah Road STE E-645	38115-1520	Cookeville	1221 South Willow Ave.	38506
Jackson	362 Carriage House Drive	38305-2222	Chattanooga	540 McCallie Avenue STE 550	37402-2013
Nashville	711 R. S. Gass Boulevard	37243	Knoxville	2700 Middlebrook Pike STE 220	37921
Columbia	2484 Park Plus Drive	38401	Johnson City	2305 Silverdale Road	37601